

Regular Meeting of the  
Board of TFD Fire Commissioners

**DRAFT** -- Meeting Minutes – June 10, 2015  
Thompsonville Fire Station, 11 Pearl Street, Enfield, CT

**1. Call to Order:** by Sec/Treasurer Commissioner Gaskell at 7:05 pm.

**2. Roll Call:** present was Chairperson Comm. Reidy, Comm. Stone, Comm. Magistri, Comm. Brouillette and Comm. Gaskell. Also present was Department Secretary Wawer.

**3. Secretary / Treasurer's Report:**

Comm. Gaskell read the balance of all accounts as of June 2, 2015: SI Checking is \$32.00, 7799 Operating Account is \$5,582.65, Municipal Reserve is \$188,223.15, Municipal Investment Account is \$677,261.24, Debit Service Account is \$230,771.08, and Construction Contingency Fund is \$1,009.18 for a total of \$1,102,879.30.

**MOTION** *to add April 16 special meeting minutes to #10 of tonight's agenda.* Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

**MOTION** *to add on to the agenda discussion of the pension under Old Business making it item 7 f).* Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

**4. Fire Marshal's Report:**

Report for May 2015 was emailed to the Commission. Copies of the report were available for the public.

**5. Commissioners' Communications:**

Comm. Reidy said with the retirement of Chief Alaimo as of May 15, Assistant Chief Provencher is our current Acting Chief until the Board makes a decision on the next chief.

Comm. Gaskell said the S. River Street house that caught on fire was torn down today.

Comm. Magistri said Comm. Gaskell, the Chief and himself will be attending a meeting tomorrow with Prudential to understand and discuss the pension.

## **6. Public Communications: 10 Minute Q & A:**

Steve Cogtella, 2 S. River St., asked how long will Mr. Provencher remain as Acting Chief? Is there a pay increase? What will the pay be for the person who fills the position of Chief? Comm. Reidy said we will have to discuss that. Comm. Stone said we are going to put together a job description and then we will discuss developing a contract. He is currently getting paid Chief's wages. It is standard practice that the Acting Chief is paid Chief's wages when the Chief is out. Mr. Cogtella said the previous Chief was getting paid too much for what he wasn't doing. Comm. Reidy said the past is not going to go into the future. Mr. Cogtella also asked if this contract will be like the Union contracts. Comm. Stone said all administrative employees will have their own contracts. It is premature to talk about this publically because we haven't talked amongst ourselves yet. Mr. Cogtella asked if there is a Deputy Chief. Comm. Stone said there is no Asst. Chief right now. Comm. Reidy said our Deputy Chief is Fire Marshal Paul Censki. Mr. Cogtella asked about the Deputy Chief's pay. Comm. Stone said his pay has not changed.

Mary Ann Kinnear, 15 John St., said it is very nice to see 5 competent Commissioners seated at a meeting. How close are we to moving into the new station? Comm. Stone said we will be discussing that later. We are looking at mid-August or early September.

Erline Provencher, 94 S. River St., said the roster on our website lists Bill Provencher as Acting Chief. But on the main page it still says Frank Alaimo as Chief. Dept. Secy. Wawer said she will contact the Town Manager's Office to have that changed. Ms. Provencher requested to remove the pictures of Santa Claus from the main page as well. Ms. Provencher asked will the contract for the Fire Chief supersede the charter. For example we would like to have the Fire Chief live in the district. If this is not mentioned in the contract, will our charter supersede that contract? Comm. Stone said we cannot be held to the charter because we currently don't have one. We need to get legal clarification regarding that. Comm. Magistri suggested a grandfather clause in the charter for someone that is already a member of the department who is in consideration for the position. Ms. Provencher asked about the Charter Commission meeting agenda for tomorrow night. Dept. Secy. Wawer said she will email it out after this meeting.

Mary Ann Kinnear, 15 John St., asked do we need to hire an Assistant Chief. Comm. Stone said not necessarily. Part of our process is to explore all the options.

Steve Cogtella, 2 S. River St., asked what is the difference between someone outside and inside the Union filling the position. Comm. Stone said we need to have 2 non-Union administrators in case there is a dispute with the top administrator. We don't have a lot of answers because we need to talk amongst ourselves first.

**7. Old Business a) Discussion and possible action of New Fire Station, b) Discussion and possible action of Old Fire Station, c) Discussion and possible action of Fire Marshal Ordinances, d) Discussion and possible action of 2014-2015 FY Budget, e) Discussion and possible action of 2015-2016 FY Budget, f) Discussion and possible action of the pension.**

New Fire Station: Comm. Magistri explained the issue with the asphalt at the new fire station. Pat Colca, 182 Elm St., said whoever had the contract to lay the asphalt should be responsible. Comm. Magistri and Mr. Colca discussed the factor of temperature in laying down asphalt. Mr. Cross mentioned a way to check to see who is responsible for the delivery of the asphalt. Comm. Reidy asked to hold public communications until it comes up again on the agenda. Comm. Magistri said it was recommended to have a compaction test done. Comm. Reidy asked are we going to proceed with finishing the building. Comm. Stone said once we get our funding we can. Bill will have to coordinate everything with Enfield Builders. Right now the Fire Marshal Ordinances are more important than the building.

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Fire Marshal Ordinances: Comm. Stone reviewed the FireHouse program with the Fire Marshal. I have asked to do a dry run to get a feel for the process. Mark and I had a discussion with the accountant about what to do with the fees collected. I suggested putting the money into a savings account for the year and transfer the funds as revenue on to the next year. That money should be used to reduce the mill rate and not fund other projects. Our accountant said it was alright to use it as revenue. Mr. Cross said always have a plan b. It would be a good idea to have access to those funds in case it is needed in the current year. Comm. Stone said any funds set aside can be transferred with a public vote. The Board discussed what to do with money collected from the Fire Marshal fees and agreed to decide in July.

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2015-2016 FY Budget: Comm. Reidy said we can't get to next year until this year is done.

Pension: Comm. Gaskell said Comm. Magistri and I have a meeting tomorrow with the Prudential actuaries. If the Board has any questions please submit them. Comm. Reidy wanted to know about the fees.

**MOTION** *to add apparatus and discussion with accountant under New Business.* Made by Comm. Reidy, seconded by Comm. Stone. Discussion: Comm. Magistri said he would like to discuss the district's boundaries as well.

**MOTION** *to add apparatus, discussion about the accountants, and the boundaries of the district to the agenda under New Business after discussion of Executive Search Committee.* Made by Comm. Reidy, seconded by Comm. Stone. Discussion: none. Roll Call- Motion passes 5-0.

**8. New Business: a) Discussion and possible action of Executive Search Committee, b) Apparatus, c) Discussion about the accountants, d) District Boundaries:**

Executive Search Committee: Comm. Reidy said the Executive Search Committee will allow the Board to do what was discussed earlier in regards to a job description, contracts and department structure. If voted on, this would allow us to hold meetings to discuss these matters. They will not be open meetings and they do not have to be posted. This would give us the ability to have discussions we need to move as a district.

**MOTION** *to establish the Board of Commissioners of the Thompsonville Fire District as an Executive Search Committee for the purpose of attracting and hiring the next Fire Chief.* Made by Comm. Reidy, seconded by Comm. Magistri. Discussion: Comm. Gaskell asked when does this process start. Comm. Reidy replied immediately upon the vote. Roll Call- Motion passes 5-0.

Apparatus: Chief Provencher said the Squad has some broken springs. He has two estimates for repairs. One is for \$9,000 because they have to do both sides of the truck. The other quote is for \$4,600. They will make the springs for us which reduces the price. The truck cannot be driven because it is a major safety hazard. Comm. Brouillette asked how long the quote is good for. Chief Provencher said they will hold that quote for us. Most of the rescue equipment has been transferred to the Engine. Comm. Gaskell asked about a warranty. Chief Provencher said he will ask about it. Comm. Magistri wanted to make sure the springs meet the necessary requirements. Chief Provencher said the motor impeller on Marine 21 broke while out training. It has been repaired. I filed an insurance claim. Insurance will cover \$700 of the \$804 cost.

Accountants: Comm. Stone said Comm. Magistri and I had a meeting with our accountant on Tuesday. We reviewed the process in which the Board receives materials regarding what was spent. After some training and a few minor changes, Kellie will be able to provide us with a financial packet with accurate information. The

packets will contain information about the previous month. The accountant will review the material before Kellie submits it to us. Comm. Reidy said the accounting firm anticipated being very involved with us. They were excited about Kellie giving us this packet. Comm. Magistri said he wanted to revamp the GL codes on the budget. Currently they are all mixed up. I want to put them in numerical order within each group. The only downside is it will change all the GL codes from past budgets. Comm. Stone said we will have to produce new budgets with the new GL numbers so the public does not get confused. Jeff Cross suggested creating a conversion table.

**MOTION** *to change the GL numbers so that they are somewhat consecutive within their respective categories.* Made by Comm. Magistri, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

Boundaries: Comm. Magistri said there are 2 properties belong to Thompsonville but Hazardville is collecting the taxes. We need to start looking at this to make sure that our Grand List doesn't go down next year. Comm. Brouillette agreed to investigate the matter. Chief Provencher said he would help with that. Carl Landolina represents both Hazardville and Thompsonville. We need to talk to him about how we should handle this.

#### **9. Public Communications: 10 Minute Q & A:**

Jeff Cross, 1116 Enfield St., said in regards to management, the number two cannot be a Union employee. They must report directly and be under contract to the Commission and not held to the contract of the Union. When talking to the accountant you should divide up all the expenditures into fixed, variable, and semi-variable categories. Mr. Cross explained what each category means.

Steve Cogtella, 2 S. River St., asked what is your projection for the Fire Marshal fees for next fiscal year. Comm. Stone said we think around \$20,000 – 30,000. There are some projects going on in town. Mr. Cogtella asked has there been any communication between Carl Landolina and Peter Bryanton or Darrin Moore about the station as a Brownfield. Comm. Reidy replied it hasn't gone any further. Mr. Cogtella asked why does the District have to do a Phase I environmental test. Comm. Reidy said that is part of the process. Mr. Cogtella said he remembers Mr. Gillespie saying a lot of the issues have been taken care of. Why is it the district's responsibility? Comm. Stone said we are just going off of what we were told by our atty. Mr. Cogtella said his point is other people sell commercial building and they don't have to do environmental testing. How come we have to do one because a town official said it's a Brownfield? Comm. Reidy said we were told to do this by our atty. when we first became commissioners. Chief Provencher asked about testing already done on the building. Comm. Reidy said we were told there was no Phase I testing done.

Mary Ann Kinnear, 15 John St., asked why would you save money from the FM fees for next year. Because things do come up and we may need it this year. And by public vote, do you mean the people here or are you going to have to put it in the paper? Comm. Stone said we just need 15 people at a meeting. And the Board counts as 5 of those. Comm. Reidy said we will discuss it more. Ms. Kinnear said we should just put the money in the contingency fund. Comm. Stone said the amount of money we transfer will show us if this is successful or not.

Jeff Cross, 1116 Enfield St., said the new accountant should be capable of tracking the funds in an existing contingency account. Comm. Stone said the taxpayers should have input on moving money. We should be doing good budget practices. Comms. Stone and Magistri discussed their opinions on transferring funds. Mr. Cross said future Commissions can undo previous motions unless it is in the charter. We should not have the funds locked up just in case we need them. Comm. Reidy said we are still going to need a vote of the taxpayers if it's over \$20,000, even cumulatively. Mr. Cross recommended the funds go towards the Fire Marshal and have the accountant track the deposits so you have a real good idea of how much revenue you are actually getting. Comm. Reidy said we will revisit this later.

Steve Cogtella, 2 S. River St., asked if any Union reps will be at the meeting with Prudential. He suggested extending an invitation because they are participants and might have questions. Comm. Gaskell said this is just for us to understand what is going on with the district. We will incorporate the Union into it. Chief Provencher said the Union vice president was put on as a signatory. So they will definitely be involved moving forward.

Erline Provencher, 94 S. River St., thanked Bill Provencher for getting estimates on the springs. Don't be surprised that Fleetmasters' price is higher because they offer you a free trip to Las Vegas.

Paul Clifford, 182 Elm St., said whoever had the contract for the pavement should have had a guy checking it. We should have no responsibility.

Steve Cogtella, 2 S. River St., said he use to work for a paving company. There should be no problems once the pavement is set.

**10. Approval of Minutes from April 8 regular meeting, April 11 special meeting, April 14 special meeting, April 16 special meeting, April 23 special meeting, April 25 special meeting, April 27 special meeting, April 30 special meeting, May 1 special meeting, May 8 special meeting, May 13 regular meeting, May 21 annual meeting and June 3 special meeting:**

**MOTION to approve minutes of April 8 regular meeting, April 11 special meeting, April 14 special meeting, April 16 special meeting, April 23 special meeting, April 27 special meeting, April 30 special meeting, May 1 special meeting, May 13**

***regular meeting and May 21 annual meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Stone said Comm. Brouillette was here for May 21. Comm. Gaskell amended the motion to remove May 21. Roll Call- Motion passes 4-0 with one abstention.

**MOTION** ***to accept May 21 annual meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Gaskell said he would like to add the comments from Bart Justina to the minutes. These were handed to me at the meeting. Roll Call- Motion passes 5-0.

Comm. Reidy thought this was discussed at the April 30 meeting. Comm. Stone said April 30 was the preview. Secy. Wawer said April 23 was the budget presentation and April 30 was the public hearing. Comm. Reidy said we will add those to April 30.

**MOTION** ***to approve the minutes of May 8 special meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Magistri said these minutes were incomplete. Comm. Gaskell said the minutes online are complete. We need to amend the vote to 3-0-2. Roll Call- Motion passes 3-0 with Comms. Brouillette and Gaskell abstaining.

**MOTION** ***to approve June 3 special meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

**MOTION** ***to approve minutes of April 25 special meeting and May 13 regular meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Reidy said we already did May 13. Comm. Gaskell struck his previous motion.

**MOTION** ***to amend the minutes of April 25 special meeting.*** Made by Comm. Reidy. Discussion: Comm. Reidy said certain things that were said need to be put into the minutes. The Commission discussed doing a transcript of the meeting. Comm. Reidy struck her previous motion.

**MOTION** ***to send to April 25 special meeting minutes out to be transcribed.*** Made by Comm. Reidy, seconded by Comm. Gaskell. Discussion: none. Roll Call- Motion passes 5-0.

## **11. Chief's Report:**

Comm. Reidy said she introduced Bill Provencher as Acting Chief earlier in the meeting. Chief Provencher said we have received the checks for the sale of the portable radios. We almost have a final draft of the outline for the Fire Marshal billing fees. We will definitely have the final draft before July 1. The Board and the Chief discussed having a commercial appraisal versus a market analysis done for the old station. Chief

Provencher said we had 2 bay door issues. One door had a broken cable which was repaired for \$260. Two springs broke on the other bay door which will cost around \$600-700. The Chief and the Board discussed what to do with the new station during the Fourth of July Celebration. Chief Provencher said our landscaper will be maintaining the lawn for the first three cuts. A surviving family member from the S. River St. fire has asked to plant a memorial tree for those people who lost their lives.

#### **12. Discussion and Approval of Invoices/Bills:**

The Board discussed who should be signatories on the bank accounts after meeting with the accountant.

**MOTION** *to add Mike Brouillette and Bill Provencher and remove Kellie Wawer as signatories for all accounts.* Made by Comm. Stone, seconded by Comm. Gaskell. Discussion: Comm. Reidy asked who would be the signatories for payroll checks. Comm. Stone said it is okay for Kellie to be one for payroll. The person who prepares the payroll shouldn't be a signatory for payroll. The person who writes the checks and balances the accounts should not sign checks. Comm. Stone amended his motion to keep Kellie on the payroll, seconded by Comm. Reidy. Roll Call- Motion passes 5-0.

Commissioners reviewed, discussed and approved checks for invoices/bills.

#### **13. Anticipated Executive Session: a) Personnel Issues b) Pending Claims and Litigation:**

**MOTION** *to enter into Executive Session.* Made by Comm. Reidy, seconded by Comm. Stone. Discussion: none. Roll Call- Motion passes 5-0. All Commissioners present and Chief Provencher entered into Executive Session at 9:58 pm.

#### **14. Possible action regarding Executive Session:**

Returned from Executive Session at 11:34 pm. No action taken.

**MOTION** *to provide COBRA benefits for Frank Alaimo exclusively up to the next 18 months and the District will make the payments directly.* Made by Comm. Stone, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

#### **15. Adjourn:**

**MOTION** *to adjourn* made by Comm. Reidy, seconded by Comm. Gaskell. All in favor by ayes at 11:35 pm.



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**2. Roll Call:** present was Chairperson Comm. Reidy, Comm. Stone, Comm. Magistri, Comm. Brouillette and Comm. Gaskell. Also present was Department Secretary Wawer.

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Steve Cogtella, 2 S. River St., asked what is your projection for the Fire Marshal fees for next fiscal year. Comm. Stone said we think around \$20,000 – 30,000. There are some projects going on in town. Mr. Cogtella asked has there been any communication between Carl Landolina and Peter Bryanton or Darrin Moore about the station as a Brownfield. Comm. Reidy replied it hasn't gone any further. Mr. Cogtella asked why does the District have to do a Phase I environmental test. Comm. Reidy said that is part of the process. Mr. Cogtella said he remembers Mr. Gillespie saying a lot of the issues have been taken care of. Why is it the district's responsibility? Comm. Stone said we are just going off of what we were told by our atty. Mr. Cogtella said his point is other people sell commercial building and they don't have to do environmental testing. How come we have to do one because a town official said it's a Brownfield? Comm. Reidy said we were told to do this by our atty. when we first became commissioners. Chief Provencher asked about testing already done on the building. Comm. Reidy said we were told there was no Phase I testing done.

Mary Ann Kinnear, 15 John St., asked why would you save money from the FM fees for next year. Because things do come up and we may need it this year. And by public vote, do you mean the people here or are you going to have to put it in the paper? Comm. Stone said we just need 15 people at a meeting. And the Board counts as 5 of those. Comm. Reidy said we will discuss it more. Ms. Kinnear said we should just put the money in the contingency fund. Comm. Stone said the amount of money we transfer will show us if this is successful or not.

Jeff Cross, 1116 Enfield St., said the new accountant should be capable of tracking the funds in an existing contingency account. Comm. Stone said the taxpayers should have input on moving money. We should be doing good budget practices. Comms. Stone and Magistri discussed their opinions on transferring funds. Mr. Cross said future Commissions can undo previous motions unless it is in the charter. We should not have the funds locked up just in case we need them. Comm. Reidy said we are still going to need a vote of the taxpayers if it's over \$20,000, even cumulatively. Mr. Cross recommended the funds go towards the Fire Marshal and have the accountant track the deposits so you have a real good idea of how much revenue you are actually getting. Comm. Reidy said we will revisit this later.

Steve Cogtella, 2 S. River St., asked if any Union reps will be at the meeting with Prudential. He suggested extending an invitation because they are participants and might have questions. Comm. Gaskell said this is just for us to understand what is going on with the district. We will incorporate the Union into it. Chief Provencher said the Union vice president was put on as a signatory. So they will definitely be involved moving forward.

Erline Provencher, 94 S. River St., thanked Bill Provencher for getting estimates on the springs. Don't be surprised that Fleetmasters' price is higher because they offer you a free trip to Las Vegas.

Paul Clifford, 182 Elm St., said whoever had the contract for the pavement should have had a guy checking it. We should have no responsibility.

Steve Cogtella, 2 S. River St., said he use to work for a paving company. There should be no problems once the pavement is set.

**10. Approval of Minutes from April 8 regular meeting, April 11 special meeting, April 14 special meeting, April 16 special meeting, April 23 special meeting, April 25 special meeting, April 27 special meeting, April 30 special meeting, May 1 special meeting, May 8 special meeting, May 13 regular meeting, May 21 annual meeting and June 3 special meeting:**

**MOTION to approve minutes of April 8 regular meeting, April 11 special meeting, April 14 special meeting, April 16 special meeting, April 23 special meeting, April 27 special meeting, April 30 special meeting, May 1 special meeting, May 13**

***regular meeting and May 21 annual meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Stone said Comm. Brouillette was here for May 21. Comm. Gaskell amended the motion to remove May 21. Roll Call- Motion passes 4-0 with one abstention.

**MOTION** ***to accept May 21 annual meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Gaskell said he would like to add the comments from Bart Justina to the minutes. These were handed to me at the meeting. Roll Call- Motion passes 5-0.

Comm. Reidy thought this was discussed at the April 30 meeting. Comm. Stone said April 30 was the preview. Secy. Wawer said April 23 was the budget presentation and April 30 was the public hearing. Comm. Reidy said we will add those to April 30.

**MOTION** ***to approve the minutes of May 8 special meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Magistri said these minutes were incomplete. Comm. Gaskell said the minutes online are complete. We need to amend the vote to 3-0-2. Roll Call- Motion passes 3-0 with Comms. Brouillette and Gaskell abstaining.

**MOTION** ***to approve June 3 special meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

**MOTION** ***to approve minutes of April 25 special meeting and May 13 regular meeting.*** Made by Comm. Gaskell, seconded by Comm. Reidy. Discussion: Comm. Reidy said we already did May 13. Comm. Gaskell struck his previous motion.

**MOTION** ***to amend the minutes of April 25 special meeting.*** Made by Comm. Reidy. Discussion: Comm. Reidy said certain things that were said need to be put into the minutes. The Commission discussed doing a transcript of the meeting. Comm. Reidy struck her previous motion.

**MOTION** ***to send to April 25 special meeting minutes out to be transcribed.*** Made by Comm. Reidy, seconded by Comm. Gaskell. Discussion: none. Roll Call- Motion passes 5-0.

## **11. Chief's Report:**

Comm. Reidy said she introduced Bill Provencher as Acting Chief earlier in the meeting. Chief Provencher said we have received the checks for the sale of the portable radios. We almost have a final draft of the outline for the Fire Marshal billing fees. We will definitely have the final draft before July 1. The Board and the Chief discussed having a commercial appraisal versus a market analysis done for the old station. Chief

Provencher said we had 2 bay door issues. One door had a broken cable which was repaired for \$260. Two springs broke on the other bay door which will cost around \$600-700. The Chief and the Board discussed what to do with the new station during the Fourth of July Celebration. Chief Provencher said our landscaper will be maintaining the lawn for the first three cuts. A surviving family member from the S. River St. fire has asked to plant a memorial tree for those people who lost their lives.

## **12. Discussion and Approval of Invoices/Bills:**

The Board discussed who should be signatories on the bank accounts after meeting with the accountant.

**MOTION** *to add Mike Brouillette and Bill Provencher and remove Kellie Wawer as signatories for all accounts.* Made by Comm. Stone, seconded by Comm. Gaskell. Discussion: Comm. Reidy asked who would be the signatories for payroll checks. Comm. Stone said it is okay for Kellie to be one for payroll. The person who prepares the payroll shouldn't be a signatory for payroll. The person who writes the checks and balances the accounts should not sign checks. Comm. Stone amended his motion to keep Kellie on the payroll, seconded by Comm. Reidy. Roll Call- Motion passes 5-0.

Commissioners reviewed, discussed and approved checks for invoices/bills.

## **13. Anticipated Executive Session: a) Personnel Issues b) Pending Claims and Litigation:**

**MOTION** *to enter into Executive Session.* Made by Comm. Reidy, seconded by Comm. Stone. Discussion: none. Roll Call- Motion passes 5-0. All Commissioners present and Chief Provencher entered into Executive Session at 9:58 pm.

## **14. Possible action regarding Executive Session:**

Returned from Executive Session at 11:34 pm. No action taken.

**MOTION** *to provide COBRA benefits for Frank Alaimo exclusively up to the next 18 months and the District will make the payments directly.* Made by Comm. Stone, seconded by Comm. Reidy. Discussion: none. Roll Call- Motion passes 5-0.

## **15. Adjourn:**

**MOTION** *to adjourn* made by Comm. Reidy, seconded by Comm. Gaskell. All in favor by ayes at 11:35 pm.





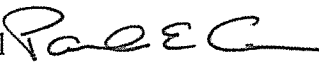
# Thompsonville Fire Department

11 Pearl Street  
Enfield, Connecticut 06082-3501  
Telephone 860-745-3365 Fax 860-745-1492

Paul E. Censki Fire Marshal

## Memorandum

To: Board of Fire Commissioners  
Assistant Chief William Provencher

From: Paul E. Censki - Fire Marshal 

Date: June 01, 2015

Subject: Report of the Fire Marshal for the Month of May 2015

### Plans Received and Reviewed

During this period I had reviewed **10** Plans. Some of the drawings submitted for review had some revisions made to them.

### Inspections, Complaints, Follow-up, Meetings, Etc.

During the period mention above this office had responded to **24** requests for service from the Fire Marshal's Office.

### Incidents

Total incidents runs for period above	158	Total Incident runs last year same period	128
Total EMS runs for period above	99	Total EMS runs last year same period	74
Total incident runs for current year to date	726	Total Incident runs from last year to date	698
Total EMS runs for current year to date	439	Total EMS runs from last year to date	399

# Thompsonville Fire District #2

[www.Thompsonvillefire.org](http://www.Thompsonvillefire.org)

2015 YTD JAN-MAY

## 4-YEAR INCIDENT SUMMARY

	2015	2014	2013	2012
<b>FIRES .....</b>	<b>47</b>	<b>43</b>	<b>28</b>	<b>1</b>
Building Fires .....	19	22	13	1
Vehicle Fires .....	5	6	1	0
Other Fires .....	23	15	14	0
<b>OVERPRESSURE RUPTURES .....</b>	<b>2</b>	<b>5</b>	<b>2</b>	<b>0</b>
<b>RESCUE CALLS .....</b>	<b>439</b>	<b>399</b>	<b>441</b>	<b>20</b>
Emergency Medical .....	386	360	369	17
All Other Rescue .....	53	39	72	3
<b>HAZARDOUS CONDITIONS .....</b>	<b>42</b>	<b>44</b>	<b>55</b>	<b>3</b>
<b>SERVICE CALLS .....</b>	<b>111</b>	<b>95</b>	<b>78</b>	<b>9</b>
<b>GOOD INTENT CALLS .....</b>	<b>37</b>	<b>44</b>	<b>40</b>	<b>3</b>
<b>FALSE CALLS .....</b>	<b>47</b>	<b>66</b>	<b>72</b>	<b>2</b>
Malicious False Calls .....	1	1	6	0
Other False Calls .....	46	65	66	2
<b>OTHER CALLS .....</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>4</b>
<b>TOTAL CALLS .....</b>	<b>726</b>	<b>698</b>	<b>716</b>	<b>42</b>
<b>TOTAL FIRE DOLLAR LOSS .....</b>	<b>\$223,010</b>	<b>\$123,310</b>	<b>\$13,400</b>	<b>\$2</b>
<b>TOTAL PROPERTY VALUE .....</b>	<b>\$2,976,762</b>	<b>\$10,166,500</b>	<b>\$2,000</b>	<b>\$0</b>

# Thompsonville Fire District #2

[www.Thompsonvillefire.org](http://www.Thompsonvillefire.org)

MAY 2015

## 4-YEAR INCIDENT SUMMARY

	2015	2014	2013	2012
<b>FIRES .....</b>	<b>15</b>	<b>11</b>	<b>8</b>	<b>0</b>
Building Fires .....	2	5	3	0
Vehicle Fires .....	0	3	0	0
Other Fires .....	13	3	5	0
<b>OVERPRESSURE RUPTURES .....</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>RESCUE CALLS .....</b>	<b>99</b>	<b>74</b>	<b>91</b>	<b>0</b>
Emergency Medical .....	85	64	75	0
All Other Rescue .....	14	10	16	0
<b>HAZARDOUS CONDITIONS .....</b>	<b>5</b>	<b>7</b>	<b>8</b>	<b>0</b>
<b>SERVICE CALLS .....</b>	<b>25</b>	<b>18</b>	<b>16</b>	<b>0</b>
<b>GOOD INTENT CALLS .....</b>	<b>4</b>	<b>6</b>	<b>9</b>	<b>0</b>
<b>FALSE CALLS .....</b>	<b>10</b>	<b>10</b>	<b>22</b>	<b>0</b>
Malicious False Calls .....	0	0	2	0
Other False Calls .....	10	10	20	0
<b>OTHER CALLS .....</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>TOTAL CALLS .....</b>	<b>158</b>	<b>128</b>	<b>154</b>	<b>0</b>
<b>TOTAL FIRE DOLLAR LOSS .....</b>	<b>\$2,000</b>	<b>\$9,000</b>	<b>\$1,000</b>	<b>\$0</b>
<b>TOTAL PROPERTY VALUE .....</b>	<b>\$4,000</b>	<b>\$157,500</b>	<b>\$2,000</b>	<b>\$0</b>

# Thompsonville Fire District #2

## Aid Responses by Incident

Alarm Date Between {05/01/2015} And {05/31/2015}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
15-0000633 05/13/2015 10:16:10						
322 Motor vehicle accident with injuries						
I91 EXIT 46 TO 47 South						
EFD Enfield Fire	05/13/2015	4 Automatic aid	#Personnel	0	6	0
Department		given	#Apparatus	0	3	0
Response Time:00:01:27						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:01:27			

15-0000648 05/14/2015 23:41:24						
322 Motor vehicle accident with injuries						
HAZARD AVE & FRESHWATER BLVD						
EFD Enfield Fire	05/14/2015	4 Automatic aid	#Personnel	0	4	0
Department		given	#Apparatus	0	1	0
Response Time:00:05:15						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:05:15			

15-0000717 05/28/2015 11:52:02						
322 Motor vehicle accident with injuries						
I91 EXIT 48 TO 49 /Southbound						
VTFD North	05/28/2015	4 Automatic aid	#Personnel	0	5	0
Thompsonville Fire		given	#Apparatus	0	1	0
Department						
Response Time:00:04:37						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:04:37			

Response time calculated from time notified to arrival time.

# Thompsonville Fire District #2

## Department Journal

05/01/2015 to 05/31/2015

00:00 to 24:00

Stations: FMO

NFIRS Incidents, Departmental Events, Occupancy Activities, Equipt Maint/Testing, Training Classes,  
Non-Incident Activities, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
<b>Sun May 10, 2015</b>				
10:00	OCCUP	OMIO01	PLAN REVIEW - Building	3.75
	Station FMO	Shift Z	OMI Oriental Grocery, 786 ENFIELD ST	
14:30	OCCUP	MCCA01	PLAN REVIEW - Other	4.00
	Station FMO	Shift Z	McCarthy's Bridal, 118 ELM ST	
<b>Fri May 15, 2015</b>				
08:00	TRAIN		Outisde FMO CEU	4.50
	Station FMO	Shift Z	FMO CEU SITE	
<b>Sun May 17, 2015</b>				
12:00	OCCUP	MCCA01	PLAN REVIEW - Building	5.50
	Station FMO	Shift Z	McCarthy's Bridal, 118 ELM ST	
<b>Mon May 18, 2015</b>				
08:00	OCCUP	MCCA01	PLAN REVIEW - Building	1.00
	Station FMO	Shift Z	McCarthy's Bridal, 118 ELM ST	
11:00	OCCUP	OMIO01	CONSULTATION - Permit	0.50
	Station FMO	Shift Z	OMI Oriental Grocery, 786 ENFIELD ST	
13:00	OCCUP	MCCA01	PLAN REVIEW - Building	4.77
	Station FMO	Shift Z	McCarthy's Bridal, 118 ELM ST	
17:35	OCCUP	OMIO01	PLAN REVIEW - Permit	0.58
	Station FMO	Shift Z	OMI Oriental Grocery, 786 ENFIELD ST	
<b>Tue May 19, 2015</b>				
09:00	TRAIN	21838	OEDM CEU CLASS	3.00
	Station FMO	Shift Z	FMO CEU SITE	
09:00	TRAIN		OEDM CEU CLASS	6.00
	Station FMO	Shift Z UnitT07	FMO CEU SITE	

# Thompsonville Fire District #2

## Department Journal

05/01/2015 to 05/31/2015

00:00 to 24:00

Stations: FMO

NFIRS Incidents, Departmental Events, Occupancy Activities, Equipt Maint/Testing, Training Classes,  
Non-Incident Activities, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Tue May 19, 2015				
Wed May 20, 2015				
08:30	OCCUP	537490	CONSULTATION - General	1.00
	Station FMO	Shift Z Unit T08	660 ENFIELD STREET LLC, 662 ENFIELD ST	
Thu May 21, 2015				
13:30	OCCUP	FRES01	CONSULTATION - Site	1.00
	Station FMO	Shift Z Unit T08	Freshwater commons Mall, 51 PALOMBA DR	
Sat May 23, 2015				
09:59	OCCUP	539985	INSPECTION - License	1.43
	Station FMO	Shift Z	GREYS ATHLETIC ASSOCIATION INC, 78 MAIN ST	
Mon May 25, 2015				
09:00	OCCUP	GOOD01	PLAN REVIEW - Building	6.33
	Station FMO	Shift Z	GOODWILL STORE, 65 PALOMBA DR	
10:44	FIRE	15-0000695-000	EMS call, excluding vehicle accident with injury	1.40
		Shift C Unit SQ21	109 PEARL ST	
15:30	OCCUP	GOOD01	PLAN REVIEW - Other	0.25
	Station FMO	Shift Z	GOODWILL STORE, 65 PALOMBA DR	
15:30	OCCUP	GOOD01	PLAN REVIEW - Sprinkler System	0.25
	Station FMO	Shift Z	GOODWILL STORE, 65 PALOMBA DR	
Tue May 26, 2015				
14:15	OCCUP	HOME01	Plan Review - General Application review	0.52
	Station FMO	Shift Z	Home Depot, 136 ELM ST	

# Thompsonville Fire District #2

## Department Journal

05/01/2015 to 05/31/2015

00:00 to 24:00

Stations: FMO

NFIRS Incidents, Departmental Events, Occupancy Activities, Equipt Maint/Testing, Training Classes,  
Non-Incident Activities, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Tue May 26, 2015				
14:20	OCCUP	OMIO01	Plan Review - General Application review	0.53
	Station FMO	Shift Z	OMI Oriental Grocery, 786 ENFIELD ST	
14:30	OCCUP	DSWS01	Plan Review - General Application review	0.40
	Station FMO		DSW SHOE, 25 HAZARD AVE	
14:30	OCCUP	DSWS01	Plan Review - General Application review	0.33
	Station FMO	Shift Z	DSW SHOE, 25 HAZARD AVE	
14:30	OCCUP	DSWS01	Plan Review - General Application review	0.33
	Station FMO	Shift Z	DSW SHOE, 25 HAZARD AVE	
14:35	OCCUP	DOMIO1	PLAN REVIEW - Electrical	0.25
	Station FMO	Shift Z	Domino's Pizza, 920 ENFIELD ST	
17:04	FIRE	15-0000704-000	Natural vegetation fire, Other	50.00
	Station FMO	Shift D UnitSQ21	65 PALOMBA DR	

Total Entries: 24

Total Staff Hrs: 97.62

## Thompsonville Fire District #2

### Inspections by Type - Summary

Date Completed Between {05/01/2015} And {05/31/2015}

Date	Time	Occupancy	Hrs	Fee
100 PLAN REVIEW - General				
Total Activities for Type: 2			13.00	13,000.00
122 PLAN REVIEW - Sprinkler System				
Total Activities for Type: 1			0.25	
130 PLAN REVIEW - Building				
Total Activities for Type: 5			21.35	
134 PLAN REVIEW - Electrical				
Total Activities for Type: 1			0.25	
150 PLAN REVIEW - Permit				
Total Activities for Type: 2			0.75	
151 Plan Review - General Application review				
Total Activities for Type: 5			2.11	
190 PLAN REVIEW - Other				
Total Activities for Type: 2			4.25	
260 INSPECTION - License				
Total Activities for Type: 1			1.43	
300 CONSULTATION - General				
Total Activities for Type: 1			1.00	



## Thompsonville Fire District #2

### Inspections by Type - Summary

Date Completed Between {05/01/2015} And {05/31/2015}

Date	Time	Occupancy	Hrs	Fee
310 CONSULTATION - Site				
Total Activities for Type: 1				
			1.00	
350 CONSULTATION - Permit				
Total Activities for Type: 1				
			0.50	
Grand Total Activities: 22			Grand Totals:	
			45.89	13000.00

Thompsonville Fire District #2

Aid Responses by Department (Summary)

Alarm Date Between {05/01/2015} And {05/31/2015}

Type of Aid	Count
EFD Enfield Fire Department	
Automatic aid given	2
	<hr/> 2
NTFD North Thompsonville Fire Department	
Automatic aid given	1
	<hr/> 1